

February 2020

Dear Parents and Guardians:

Congratulations on your students' acceptance to Cretin Derham Hall! This letter outlines a few tuition and fee related items.

FEES - the following fees will be charged to your tuition account in 2020-2021:

- Technology fee of \$185 will be charged in July and is due with the first tuition installment.
- A retreat fee of \$50 will be charged the month of the retreat (\$85 for seniors).
- Studio Art and Elective Computer Courses have a materials fee of \$40.
- Miscellaneous fieldtrip fees may be charged to your tuition account.
- **11th Grade only** - a fee for the PSAT will be charged in October. The cost cannot be determined until the spring. For 2019-2020 the fee was \$17.
- **12th Grade only** - a \$125 graduation fee will be due with your May tuition installment.

ENROLLMENT CHANGES - We understand that enrollment decisions will change for some families prior to the start of the 2020-2021 school year. Please note the following, which is included in the continuous enrollment contract:

Families will be responsible for tuition, as outlined in the withdrawal schedule below, unless written email notification of cancellation is provided to the Business Office. Release from tuition payments (adjusted for any financial aid) and contractual obligations are as follows:

- If notification of cancellation is received by Cretin-Derham Hall prior to July 16, 2020, the student will not be enrolled at Cretin-Derham Hall for the next enrollment year, and no tuition for the next enrollment year will be charged.
- Withdrawal on or after July 16, 2020 through the last day before the start of school: tuition for the enrollment year will be charged at 25% of contract amount.
- Withdrawal after start of school year: if your student starts a trimester you will be charged the full contract amount for that trimester.
- The withdrawal schedule is effective, whether the withdrawal is for expulsion, dismissal, transfer, or otherwise. Under any withdrawal circumstance, the registration deposit is non-refundable and will not be pro-rated.

TUITION ASSISTANCE – families interested in applying for tuition assistance should apply online at www.mytads.com. The deadline was February 15th but if you did not apply by this date and wish to do so, please complete an application as soon as possible. Applications received after February 29th may not be considered in the main distribution of aid. Tuition assistance award letters will be emailed to the email address you included in your financial aid application by mid-April.

Thank you for entrusting your child to Cretin-Derham Hall. It is our privilege to serve you.

Sincerely,



Lisa Prescott-Williams
Director of Finance